



Guidelines: Nominations of IFF Referees

Instruction No.	
Supersedes:	All previous versions
Issued by:	IFF Referee Committee (IFF RC)
Date of implementation:	01.6.2010
Valid until:	30.5.2012
Aim:	This documents describes the procedures for IFF member federations to propose international referees and specifies the qualification requirements of IFF referees.

1 Nomination procedure

1.1 Nomination procedure

All ordinary IFF member federations have the possibility to propose referees of their country to become IFF referees. The IFF Referee Committee (IFF RC) finally decides on the acceptance of the proposals. The acceptance of a proposal is a precondition but not an entitlement for an IFF referee to be nominated for IFF events

Member federations shall ensure that only referees meeting the eligibility criteria as specified in this document are proposed to the IFF RC and all data provided of the referees is accurate. Referee candidates not fulfilling the criteria may be proposed for the Talent Group (see section 3.4).

1.2 Nomination period

Proposals for IFF referees including all necessary documents shall be handed-in to the IFF Office until August 31, 2010. Once a proposal has been accepted by the IFF RC, the referee is appointed as an IFF referee from January 1, 2011 until December 31, 2012. The referee shall be available for IFF events during the whole nomination period. All currently serving IFF referees must be re-nominated by their federations if they are to uphold their IFF status.

Proposals for IFF referees arriving after August 31, 2010 will not be accepted. In special circumstances, the IFF RC may grant exceptions and appoint IFF referees during the nomination period.

1.3 Pair system

IFF member federations shall always propose referee pairs to become IFF referees. Proposals of single referees will not be accepted. However, **the eligibility criteria must be met by each individual referee**. The pairs may only consist of referees of the same gender.

1.4 Ranking statement

For each referee category a member federation is proposing referee pairs, a ranking order reflecting the referees capabilities as perceived by the federation should be provided regardless of the gender of the referee pair.

1.5 Other obligations of member federations

The member federations are responsible for educating their proposed and appointed IFF referees, which includes the arrangement and supervision of rules' and physical tests as prescribed by the IFF RC. Member federations are to inform the IFF RC immediately about any facts possibly preventing a referee's ability or eligibility to follow IFF nominations.

2 Referee Categories and Federations' quotas

2.1 IFF appointment structure

IFF referees are being divided in different categories. Member federations may, upon handing in their proposals, suggest a category to which the respective referee pair should be classified, depending on the internal structure. The IFF RC may request additional information on a member federation's internal referee organization. Final decision onto categorization of a referee pair lies with the IFF RC

2.2 Category "All"

This is the normal classification for IFF referees. Once being appointed by the IFF RC they may be nominated to both male and female games according to their experience and capabilities. However, the IFF RC endeavours to specialize all international referees for either male or female games

2.2.1 Category "Women"

Classification into this category may only be proposed by member federations who have established a referee career structure which clearly distinguishes between referees officiating on the male elite level and the female elite level within the national competition. **The category is open for referees which are primarily officiating on the female elite level within their federation and normally do not officiate any male games.** Referees appointed to this category by the IFF will be preferably nominated to IFF Women Events according to their experience and capabilities.

2.2.2 Category "Men"

Classification into this category may only be proposed by member federations who have established a referee career structure which clearly distinguishes between referees officiating on the male elite level and the female elite level within the national competition. The category is open for referees which are primarily refereeing on the male elite level within their federation and normally do not officiate any female games. Referees appointed to this category by the IFF will be preferably nominated to IFF Men Events according to their experience and capabilities.

2.3 Quotas per federation

		Maximum number of referee pairs to be proposed		
		Referee pairs' gender	Category "All"	Category "Women"
Member federation without a dedicated referee group on the female elite level	Male pairs	3		
	Female pairs	3		
Member federation with a dedicated referee group on the female elite level	Male pairs		4	4*
	Female pairs		4	4*

*To be able to propose referee pairs for the category "Men", a federation must at least propose one pair for the category "Women".

3 Minimum Eligibility criteria

3.1 Category "All"

Referees being proposed for the category „All“ must meet individually all of the following criteria:

- The referee shall be a citizen and resident of the proposing association
- The referee's minimum age is 22.
- The referee shall be officiating in the highest league of the proposing association
- Refereeing shall be the primary focus of the referee's engagement within Floorball. Other engagements (e.g. as a coach or a player) shall not prevent the referee's ability to follow the nominations assigned by the IFF RC according to the IFF calendar
- The referee shall commit herself/himself to be available for refereeing duties during at least a majority of all IFF events as published in the official IFF calendar for the full nomination period.
- The referee shall be able to follow and conduct conversations in English, read and complete IFF documents and have knowledge on the technical Floorball vocabulary. The English skills shall be comparable to **Level B1 or higher** according so the assessment as per Appendix I.
- The referee shall pass an official IFF rule test within the limits as specified by the IFF RC The referee's federation is responsible for arranging and conducting the rules test at least once a year and before proposing IFF referees.
- The referee shall pass the official physical test within the limits as specified by the IFF RC (see Appendix II): The referee's federation is responsible for arranging and conducting the physical test at least once a year and before proposing IFF referees.
- The referee shall at any time abide to all IFF regulations, instructions and guidelines.

3.2 Category "Women"

Referees being proposed for the category „Women“ must meet individually all of the following criteria:

- The referee shall be a citizen and resident of the proposing association
- The referee's minimum age is 22.
- The referee shall be officiating primarily in the highest female league of the proposing association with a minimum of 20 games in this category per season in regular intervals.
- Refereeing shall be the primary focus of the referee's engagement within Floorball. Other engagements (e.g. as a coach or a player) shall not prevent the referee's ability to follow the nominations assigned by the IFF RC according to the IFF calendar
- The referee shall commit herself/himself to be available for refereeing duties during at least a majority of all IFF events as published in the official IFF calendar for the full nomination period.
- The referee shall be able to follow and conduct conversations in English, read and complete IFF documents and have knowledge on the technical Floorball vocabulary. The English skills shall be comparable to **Level B1 or higher** according so the assessment as per Appendix II.
- The referee shall pass an official IFF rule test within the limits as specified by the IFF RC The referee's federation is responsible for arranging and conducting the rules test at least once a year and before proposing IFF referees.
- The referee shall pass the official physical test within the limits as specified by the IFF RC (see Appendix II): The referee's federation is responsible for

- arranging and conducting the physical test at least once a year and before proposing IFF referees.
- The referee shall at any time abide to all IFF regulations, instructions and guidelines.

3.3 Category "Men"

Referees being proposed for the category „Men“ must meet individually all of the following criteria:

- The referee shall be a citizen and resident of the proposing association
- The referee's minimum age is 22.
- The referee shall be officiating primarily in the highest male league of the proposing association with a minimum of 20 games in this category per season in regular intervals.
- Refereeing shall be the primary focus of the referee's engagement within Floorball. Other engagements (e.g. as a coach or a player) shall not prevent the referee's ability to follow the nominations assigned by the IFF RC according to the IFF calendar
- The referee shall commit herself/himself to be available for refereeing duties during at least a majority of all IFF events as published in the official IFF calendar for the full nomination period.
- The referee shall be able to follow and conduct conversations in English, read and complete IFF documents and have knowledge on the technical Floorball vocabulary. The English skills shall be comparable to **Level B1 or higher** according so the assessment as per Appendix I.
- The referee shall pass an official IFF rule test within the limits as specified by the IFF RC The referee's federation is responsible for arranging and conducting the rules test at least once a year and before proposing IFF referees.
- The referee shall pass the official physical test within the limits as specified by the IFF RC (see Appendix II). The referee's federation is responsible for arranging and conducting the physical test at least once a year and before proposing IFF referees.
- The referee shall at any time abide to all IFF regulations, instructions and guidelines.

3.4 Talent Group for referees not meeting the eligibility criteria

Referees not meeting the all requirements of any category but being determined to start an international career may be proposed to the „Talent Group“ by their associations. **Federations proposing referees to the Talent Group shall use the respective form.** Membership in the „Talent Group“ is no official IFF referee status. The aim of the „Talent Group“ is to create a network among member federations encouraging international referee exchanges in national competitions and friendly tournaments and games. Whilst IFF will not financially fund the Talent Group, it will support it by collecting and disseminating information.

4 IFF Referee Classification System

The IFF RC will assign a classification label to every referee pair in each category, based on the evaluation of the referees' performances and other important skills. The classification assigned to a referee pair may be published by the IFF RC and is adjusted according to the pair's development.

The classification is a central factor in determining the level of IFF events a referee pair is being nominated to.

In order to qualify for higher classifications, referees must – along with the respective positive observation feedback – meet both individually and as a pair certain criteria in exceedance of the Minimum Eligibility Criteria as defined in section 3.

Among (but not limited to) those criteria are advanced physical requirements and language skills.

IFF RC Classification	Description	Language Skills (Appendix I)	Physical Test (Appendix II)
NEW	All newly appointed IFF referees are classified as „new“ until reliable observation feedback is available to assess their level.	B1	NORMAL
BRONZE	Basic classification of IFF referees	B1	NORMAL
SILVER	Advanced classification of IFF referees	B2	NORMAL
GOLD	Highest classification of IFF referees	B2	HIGH

The IFF RC may assign temporary intermediate categories in addition to BRONZE, SILVER and GOLD. However, in order for a referee pair to qualify for a higher intermediate classification, the criteria for the next higher ordinary classification must be met.

5 Timeline

- August 31, 2010: Deadline to hand in proposals for IFF referees and observers by member federations to the IFF office
- August 31, 2010: Deadline to hand in proposals for IFF referees and observers by member federations to the IFF office
- September 30, 2010: IFF RC to appoint IFF referees and observers for the new nomination period
- December 8/9, 2010: Seminar for all newly nominated IFF referees and observers
- January 1, 2011: Start of the official nomination period

6 Sanctions

Member associations and their referees not abiding by the guidelines may be sanctioned according to the IFF regulations.

Appendix 1: Language Skills

Proposed referees shall assess their English Language Skills according to the table below and state their level of reference in the nomination form.

ALTE Can Do Statements: overall general ability			
CEFR LEVELS	Listening/Speaking	Reading	Writing
C2	CAN advise on or talk about complex or sensitive issues, understanding colloquial references and dealing confidently with hostile questions.	CAN understand documents, correspondence and reports, including the finer points of complex texts.	CAN write letters on any subject and full notes of meetings or seminars with good expression and accuracy.
C1	CAN contribute effectively to meetings and seminars within own area of work or keep up a casual conversation with a good degree of fluency, coping with abstract expressions.	CAN read quickly enough to cope with an academic course, to read the media for information or to understand non-standard correspondence.	CAN prepare/draft professional correspondence, take reasonably accurate notes in meetings or write an essay which shows an ability to communicate.
B2	CAN follow or give a talk on a familiar topic or keep up a conversation on a fairly wide range of topics.	CAN scan texts for relevant information, and understand detailed instructions or advice.	CAN make notes while someone is talking or write a letter including non-standard requests.
B1	CAN express opinions on abstract/cultural matters in a limited way or offer advice within a known area, and understand instructions or public announcements.	CAN understand routine information and articles, and the general meaning of non-routine information within a familiar area.	CAN write letters or make notes on familiar or predictable matters.
A2	CAN express simple opinions or requirements in a familiar context.	CAN understand straightforward information within a known area, such as on products and signs and simple textbooks or reports on familiar matters.	CAN complete forms and write short simple letters or postcards related to personal information.
A1	CAN understand basic instructions or take part in a basic factual conversation on a predictable topic.	CAN understand basic notices, instructions or information.	CAN complete basic forms, and write notes including times, dates and places.

Based on CEFR/ALTE (see <http://www.cambridgeesol.org/exams/exams-info/cefr.html> for details).

Appendix 1I – Physical Test



Physical Fitness Test for Floorball Referees

Test sequence

The test must be carried out within max. 90 minutes in the order as prescribed below. Every part of the test can be repeated, but at most three times, if not succeeded earlier.

Time limits are different for the demand levels according to the IFF Referee Classification System.

- 1.- Endurance test; run of 1500 meters
- 2.- Fifteen minutes rest / light jogging / stretching
- 3.- Speed and agility test, 10 meters back and forth
- 4.- Ten minutes rest / light jogging / stretching
- 5.- Track run
- 6.- Ten minutes rest / light jogging /stretching
- 7.- Speed and agility test, 10 meters back and forth
- 8.- Ten minutes rest / light jogging /stretching
- 9.- Track run



Physical Fitness Test for Floorball Referees

Practical hints

1500 m: before the running, do some light jogging to warm up the body. Stretch a little. If you are not fully sure about your condition, use all the testing time for your running.

4x10 m: this test needs technical skills. Practise your running technics – to stop and start. Remember that one extra step takes one second extra.

Track run : Practise your turnings. Usually the last backwards running is the most demanding part.



Physical Fitness Test for Floorball Referees

No 1: Endurance Test

1500 m.



Time limits:

Demand level	NORMAL	HIGH
Referee Gender		
Male	06:30 mins	06:20 mins
Female	07:10 mins	07:00 mins



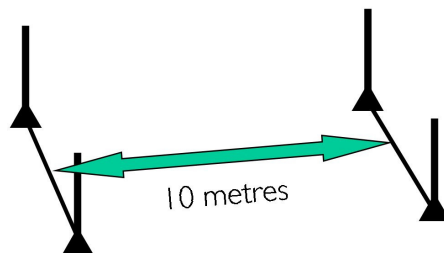
Physical Fitness Test for Floorball Referees

No 2: Speed and Agility Test

4 × 10 metres

Start backwards, then forward etc.

To start have both feet side by side behind the line. It is sufficient when one foot touches the line.

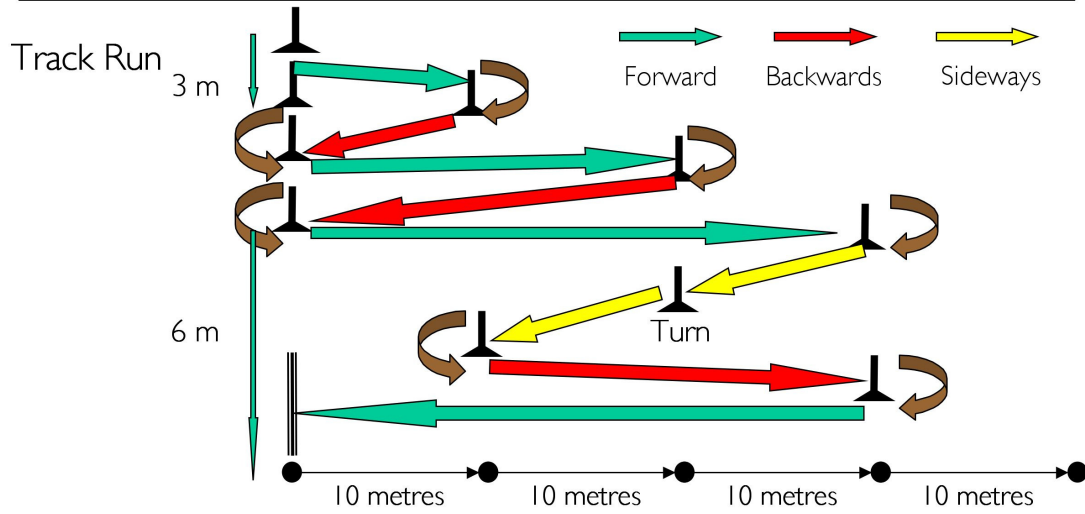


Time limits:

Demand level	NORMAL	HIGH
Referee Gender		
Male	12 sec.	11 sec.
Female	13 sec.	12 sec.



Physical Fitness Test for Floorball Referees



Time limits:

Demand level	NORMAL	HIGH
Referee Gender		
Male	43 sec.	42 sec.
Female	48 sec.	47 sec.