

APPENDIX 19

IOC-RECOGNISED IF DEVELOPMENT PROGRAMME

In 2014, the IOC Sports Department took initiatives to streamline the IOC-Recognised IF Development Programme and to provide a structure and process for the Programme in order to create closer collaboration between the Recognised Federations and the IOC Sports Department. The IOC was very pleased with the 2014 proposals made and projects carried out by the Recognised International Federations. As the new process worked well, we would like to continue with the same structure for 2015.

In order to obtain the annual development subsidy, each IF will be required to upload the following key documents under the Anti-Doping and Sport Development sections and to update where necessary the documents under the Administration section. For the latter, please note that in order to be compliant with Swiss VAT law, we are now required to receive an invoice from you, which must amount to the funding that the IOC provides you with and which must show how the funding is/will be used.

Key Documents

Section: Administration

- Invoice (**new**)
- IF logo in .EPS and .jpeg format
- Bank details of the account the IF wishes to receive the annual development subsidy
- Dates of the next IF elections
- World Championships Competition Schedule 2015/2016

Section: Anti-Doping

- Anti-Doping project questionnaire
- Supporting documents as mentioned in questionnaire

Section: Sports Development

- Sports Development project questionnaire
- Supporting documents as mentioned in questionnaire

Please note that you can always refer to the **2014 IOC-Recognised IF Development Programme Guidelines** for more detailed information if necessary. The Guidelines, along with the Sport Development and Anti-Doping project questionnaires, can be found under the Recognised International Federations section of the Key Topics page or by clicking [here](#) to be automatically redirected! **Important:** *Both project questionnaires require the most recent version of Adobe Reader; please refer to the Resources section below for more information.*

Timeline

Applications for the annual development subsidy as part of the IOC-Recognised IF Development Programme are being accepted between March 2015 and 15 July 2015.

KEY DATES	
26 March 2015	IOC Sports Department sends out the 2015 Development Programme Application to IFs
15 July 2015	Deadline to submit all requested documents
25 August 2015	Deadline for payment to the IFs

In order to facilitate the IFs that request/need the subsidy before 15 July 2015, the IOC Sports Department will review the application forms as soon as received, in order to proceed with the payment earlier than the

deadline set. ***NB: Applications must be complete in order for IFs to receive funding. No documents can be accepted after 15 July 2015!***

Upload and Payment Confirmation

The IOC Sports Department will be automatically notified once the documents are uploaded to the various sections below. The contact person(s) for the project questionnaires along with the President or Secretary General who signed the documents will receive an email verifying receipt. Upon submission of payment by the IOC Sports Department, the IF will receive a confirmation of payment letter from the IOC Sports Director prior to the payment distribution date. This letter will be posted on the Official Communications section below.

RESOURCES

Below you will find information on uploading documents and Adobe Reader. Please contact us if you have any suggestions for other 'how to' or reference information.

How to Upload/Modify Documents: Click [here](#) to see the procedure to upload/modify a document.